

~~Temporary~~ Regulations for receiving and delivering
Copper within the Mint. — January - 1838.

1. When a lot of Copper planchets is brought to the Mint, the Treasurer shall receive the same into his actual custody; and shall compare the same with the invoices, cast marks and numbers, and shall enter upon a Register to be opened for that and other purposes, a Schedule of each bag with its invoice weight.

2. From time to time, the Treasurer shall cause the bags to be opened, and their contents weighed; which weight shall also be registered. The planchets shall be put into coin-boxes, each box containing 60 lbs avoirdupois, corresponding to 73 lbs. 11 oz. troy, and to 9500 pieces, lawful weight; this to be done in the presence of the Chief Coiner, or a person designated by him; and as many such boxes as that officer shall require, shall be from time to time delivered to him, according to weight.

3. The Chief Coiner shall from time to time, deliver to the Treasurer, Copper Coins or coin-boxes, of 60 lbs. avoirdupois each; and at the end of each month, spoiled planchets in boxes of 60 lbs. each, if so many there be; and there shall monthly be a settlement of copper coins and planchets, so that it shall satisfactorily appear that there is nothing remaining in the custody of the Chief Coiner.

4. Before the cents are enclosed in bags, boxes, or bags, the Treasurer shall cause them to be counted, box by box, in the order that they have been received from the Chief Coiner, and he shall take note wherein they exceed or fall short of 9500 pieces by tale. At the end of the month, he shall charge himself with the overplusage, or credit himself with the under production, which may arise from the planchets being severally too light or too heavy.

5. The Treasurer shall from time to time deliver Specied
or other planchets by weight, to the Master and Refiner, for
Alloy; the value thereof, at 5 cents per ounce Troy, shall
be charged to Profit & Loss, and credited to uncommed Capital.

6. Every key or box of Cents shall be marked **W** and
numbered, commencing **No 1** at the beginning of the year,
and continuing in one series throughout the year; the value
of the Cents shall also be marked.

7. The Treasurer shall keep a Register of Copper; which
shall exhibit, 1. The invoice of copper, key by key; when
the Copper was received, and by what vessel or transp-
portation; and when the bill or invoice came to hand.

8. The actual Mint weight of the contents of each key,
to be set on parallel line with the invoice weight, 3. The am-
ount paid to the Manufacturer, and when paid. 4. The weight
delivered to the Chief Coiner, and when. 5. The weight of
coins returned by Chief Coiner, and when. 6. The weight of
Specied planchets returned by Chief Coiner, and when. 7.
The variation between weight and count of a box or a
number of boxes; the excess being exhibited in one column
and the deficit in another. 8. The number and value of ships
put up for delivery, and when delivered, and when; the
amount received therefor and where the fund is deposited;
of the value of the several parcels of Copper given out in small
lots. 10. The amount paid for freight, transportation,
Portage, keys, boxes, bags, and incidental expenses.

This Register shall also exhibit, at the end of each month,
a complete Settlement of the various accounts, showing
for what amounts the various Warrants shall be drawn.

8. All the weighings shall be done by the Weigher and Titter,
or by the Chief Coiner in presence of the Weigher, or by some
person agreed upon by the Treasurer and Chief Coiner; but
all the records of such weighings, and all the accounts contained

in the Register, shall be kept by a Clerk designated to that
duty; whose accounts will be duly checked by the Weighing
Book of the Chief Coiner, for planchets and coins, by the
Weighing Book of the Master & Refiner, for Alloy delivered,
by the Accounts of the Treasurer's Book-keeper, and by
the Condition of the Funds.

R. M. Patterson,
(Director of the Mint)

Jan. 27th, 1835.

Regulations for receiving and delivering copper within the Mint, January – 1838.

1. When a lot of copper planchets is brought to the Mint, the Treasurer shall receive the same into his actual custody; and shall compare the same with the invoice, as to marks and numbers, and shall enter upon a register to be opened for that and other purposes, a schedule of each keg with its invoice weight.
2. From time to time, the Treasurer shall cause the kegs to be opened, and their contents weighed; which weight shall also be registered. The planchets shall be put into coin-boxes, each box containing 60 lbs. avoirdupois, corresponding to 72 lbs. 11 oz. troy, and to 2,500 pieces, lawful weight; this to be done in the presence of the Chief Coiner, or a person designated by him; and as many such boxes as that officer shall require, shall be from time to time delivered to him, according to weight.
3. The Chief Coiner shall from time to time, deliver to the Treasurer, copper coins in coin-boxes, of 60 lbs. avoirdupois each; and at the end of each month, spoiled planchets in boxes of 60 lbs. each of so many there be; and there shall monthly be a settlement of copper coins and planchets, so that it shall satisfactorily appear that there is nothing remaining in the custody of the Chief Coiner.
4. Before the cents are enclosed in kegs, boxes, or bags, the Treasurer shall cause them to be counted; box by box, in the order that they have been received from the Chief Coiner, and he shall take note wherein they exceed or fall short of 2,500 pieces by tale. At the end of the month, he shall charge himself with the overplussage, or credit himself with the under production, which may arise from the planchets being severally too light or too heavy.
5. The Treasurer shall from time to time deliver spoiled or other planchets, by weight, to the Melter and Refiner, for alloy; the value thereof, at 3 cents per ounce troy, shall be charged to Profit & Loss, and credited to uncoined copper.
6. Every keg or box of cents shall be marked ***M*** (ED: the *M* is inside a diamond) and numbered, commencing with No.1 at the beginning of the year, and continuing in one series throughout the year; the value of the cents shall also be marked.
7. The Treasurer shall keep a Register of copper; which shall exhibit: 1. The invoice of copper, keg by keg when the copper was received, and by what vessel or transportation and when the bill or invoice came to hand. 2. The actual mint weight of the contents of each keg, to be set in parallel line with the invoice weight. 3. The amount paid to the manufacturer, and when paid. 4. The weight delivered to the Chief Coiner, and when. 6. The weight of spoiled planchets returned by Chief Coiner, and when. 7. The variation between weight and count, of a box or a number of boxes; the excess being exhibited in one column, and the defect in another. 8. The number and value of kegs put up for delivery, and to whom delivered, and when; the amount received therefor, and where the fund is deposited. 9. The value of the several parcels of copper given out in small lots. 10. The amount paid for freight, transportation, portage, kegs, boxes, bags, and incidental expenses. This Register shall also exhibit, at the end of each month, a complete

settlement of the various accounts, showing for what amounts the various warrants shall be drawn.

8. All the weighing shall be done by the Weigher and Teller, or by the Chief Coiner in presence of the Weigher, or by some person agreed upon by the Treasurer and the Chief Coiner but all the records of such weighings, and all the accounts contained in the Register, shall be kept by a clerk designated to the duty; whose accounts will be duly checked by the Weighing Book of the Chief Coiner, for planchets and coins, by the Weighing Book of the Melter & Refiner, for alloy delivered, by the accounts of the Treasurer's Bookkeeper, and by the condition of the Funds.

R.M. Patterson,
Director of the Mint.

January 27, 1838